

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #917

DATE: October 20, 2015

PLACE: **Oak Park High School Presentation Room – G-9**  
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:15 p.m. Closed Session – G9**  
**6:00 p.m. Open Session – G9**

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**  
**Barbara Laifman, President**  
**Allen Rosen, Vice President**  
**Drew Hazelton, Clerk**  
**Denise Helfstein, Member**  
**Derek Ross, Member**  
**Josh Weisberg, Student Board Representative**

  
*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**  
**Dr. Anthony W. Knight, Superintendent**  
**Linda Sheridan, Executive Assistant**  
**Martin Klauss, Assistant Superintendent, Business & Administrative Services**  
**Dr. Leslie Heilbron, Assistant Superintendent, Human Resources**  
**Cliff Moore, Consultant**  
**Enoch Kwok, Director, Educational Technology & Information Systems**  
**Susan Roberts, Director, Pupil Services**

**COPY OF ENTIRE AGENDA ON WEB SITE**  
**[WWW.OAKPARKUSD.ORG](http://WWW.OAKPARKUSD.ORG)**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: [lsheridan@oakparkusd.org](mailto:lsheridan@oakparkusd.org).

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.  
Interested parties may review the recording upon request.  
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

**NEXT REGULAR MEETING**

**Tuesday, November 17, 2015**

**Closed Session at 5:00 p.m.      Open Session at 6:00 p.m.**

**Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:**

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: [www.oakparkusd.org](http://www.oakparkusd.org)

# **OAK PARK UNIFIED SCHOOL DISTRICT**

## **AGENDA – REGULAR BOARD MEETING #917**

**October 20, 2015**

**CALL TO ORDER - Followed by Public Comments/ 5:15 p.m.**

**CLOSED SESSION: 5:15 p.m.**

**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**B. PUBLIC EMPLOYEE EMPLOYMENT:**

**C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
PURSUANT SUBDIVISION (A) OF GOVERNMENT SECTION 549569.9**

**Case No. 56-2015-00467904-CU-CR-VTA**

**IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Presentation to OPHS Student Sumedha Attanti for achieving Microsoft Master Certification
2. Presentation of Partners in Education Award to Tracie Horstman
3. Remarks from Board Members
4. Remarks from Student Board Member
5. Remarks from Superintendent
6. Report from School Site Councils
7. Report from Technology
8. Presentation on 2015 Assessment Results

**B. BUSINESS SESSION:**

**1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. [Approve Minutes of Regular Board Meeting September 15, 2015](#)
- b. [Public Employee/Employment Changes 01CL22881-01CL22933 & 01CE07488-01CE0724](#)
- c. [Approve Purchase Requisitions - September 1 through September 30, 2015](#)  
*Board Policy 3300 requires Board approval of Purchase Orders*
- d. [Approve Overnight Trip for Oak Park High School Boys' Basketball Team – December 26-30, 2015](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- e. [Approve Overnight Trip for Medea Creek Middle School 7<sup>th</sup> Grade to Catalina – November 2-4, 2015](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- f. [Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books](#)  
*Board approval is required to dispose of obsolete or surplus materials*
- g. [Approve 2015-16 Transportation Agreement with Tumbleweed Transportation](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- h. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America – November 14-15, 2015](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- i. [Approve Student Teaching Agreement with Loma Linda University – December 1, 2015 – July 31, 2020](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- j. [Approve Student Teaching Agreement with Valdosta State University, Dewar College of Education and Human Services – January 1, 2016-July 31, 2010](#)  
*Board Policy 3312 requires Board approval for contracts for services*
- k. [Approve Annual Teacher Assignment Report](#)  
*Under provisions of SB 435, Board approval required for Annual Teacher Assignment Report*
- l. [Approve Overnight Trip for Medea Creek Middle School Future Business Leaders of America Club – November 14-15, 2015](#)  
*Board Policy 6153 requires Board approval for student overnight trips*
- m. [Approve Quarterly Report on Williams Uniform Complaints – October 2015](#)  
*Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions*

**ACTION**

**2. BUSINESS**

- a. [Approve Measure C6 Bond Fund Equipment Purchases](#)  
*Board approval required for C6 purchases*
- b. [Approve Resolution #15-19, Authorizing Project 15-15F, Acquisition of Relocatable Classroom and Lease with Option to Purchase Agreement for Oak Hills Elementary School](#)  
*Board approval required for this resolution*
- c. [Ratify Agreements for Professional Services and Construction Services for Project 15-15F, Relocatable Classroom at Oak Hills Elementary School](#)

*Board Policy 3312 requires Board approval for contracts for services*

**d. Approve Resolution #15-20, Certifying That HCD Relocatable Buildings Are No Longer Used For School Purposes**

*Board approval required for this resolution*

**e. Approve Amendment #1 to Agreement for Architect of Record Services, Project 14-30F, Gymnasium Bleacher Replacement at Oak Park High School**

*Board Policy 3312 requires Board approval for contracts for services*

**f. Ratify Agreement for DSA Inspection Service for Various District Construction Projects**

*Board Policy 3312 requires Board approval for contracts for services*

**g. Approve Updated Acceptable Use Policies for Students and Staff**

*Board approval required for Acceptable Use Policies*

**3. CURRICULUM**

**a. Approve Additional Textbooks for Oak Park Independent School**

*Board approval required for new textbooks*

**b. Approve Additional Textbooks for Oak Park High School**

*Board approval required for new textbooks*

**c. Approve Additional Textbook for Oak View High School**

*Board approval required for new textbooks*

**d. Approve District Instructional Calendars for 2016-2017 and 2017-2018**

*Board Policy 6111 requires Board approval for school year calendars*

**4. HUMAN RESOURCES**

**a. Approve 2016-2017 and 2017-2018 Classified Employees Holiday Calendars**

*Board approval required for Classified Employees Holiday calendars*

**b. Authorization to Establish a New Classified Job Classification of Food Service Cook**

*Board approval required for new classified positions*

**c. Authorization to Establish a New Classified Job Classification of Assistant Computer Support Technician**

*Board approval required for new classified positions*

**5. BOARD**

**a. Review, Amend and Approve 2015-2016 Moral Imperatives, Goals and Action Plans'**

*Board will review the recommendations of staff and approve the 15-16 Moral Imperatives*

**6. BOARD POLICIES**

**a. Approve Amendment to Board Policy 4040 – Employee Use of Technology - First Reading**

*Policy updated to delete outdated section on use of cell phone or mobile communications device, clarify that use of a password does not give an employee a reasonable expectation of privacy, and add material formerly in AR re: accessing/posting harmful matter and employee's responsibility to report security problems or misuse of district technology. Regulation deleted.*

**b. Approve Amendment to Board Policy 4131 – Staff Development – First Reading**

*Policy updated to reflect new law (SB 1060, 2014) which requires any district that offers a program of professional growth for certificated employees to evaluate professional learning opportunities offered by the district based on specified criteria.*

**c. Review, Amend and Approve Amendment to Board Policy and Administrative Regulation to Board Policy 0000 – Vision – First Reading**

*At the Board's request, they will be reviewing this Board Policy and Administrative Regulation for any necessary changes*

**d. Review, Amend and Approve Amendment to Board Policy 0100 – Philosophy – First Reading**

*At the Board's request, they will be reviewing this Board Policy and Administrative Regulation for any necessary changes*

**e. Review, Amend and Approve Amendment to Board Policy and Administrative Regulation 0200 – Goals for the School District – First Reading**

*At the Board's request, they will be reviewing this Board Policy and Administrative Regulation for any necessary changes*

**VII. INFORMATION ITEMS**

- 1. Monthly Enrollment and Attendance Report**
- 2. Monthly Cash Flow Report**

**VIII. OPEN DISCUSSION**

**IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m

**X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS**

- 1. Brookside Elementary School Report**
- 2. Oak Hills Elementary School Report**
- 3. Red Oak Elementary School Report**
- 4. Medea Creek Middle School Report**
- 5. Oak Park High School Report**
- 6. Oak View High School/Oak Park Independent School**
- 7. Oak Park Neighborhood School**